



Associate Dean - School of Business, Grad Programs

Position No:	ACAD-FT-SOB-11222010
Department(s):	School of Business
Reports to:	Dean, School of Business
Job Status:	Exempt

Houston Baptist University seeks a dynamic individual to serve as Associate Dean for Graduate Programs. The position requires limited teaching responsibilities and requires extensive contact with current and prospective students, alumni and the business community. Candidates should be available to begin work in Fall 2012 or earlier. Review of applications will begin immediately, and continue until the position is filled.

The successful candidate will have a PhD in a business discipline. Professional experience in a related field and a MBA will be an advantage. The candidate will provide documentation of an excellent teaching record and evidence of scholarly interests and achievements. The position involves working with graduate school to market the programs and to recruit qualified students. The Associate Dean would be responsible for curriculum changes, course scheduling, staffing, student advising and accreditation reports related to graduate business programs.

The successful candidate will also be able to articulate a vision for the role of his or her discipline at HBU that is supportive of the Ten Pillars vision statement; the Ten Pillars vision statement may be found at www.hbu.edu/tenpillars.

Houston Baptist University is committed to maintaining a faculty and staff which shares an active Christian faith. The Preamble to the By-Laws of the University (included in on-line application) sets forth a statement of belief which each faculty member is expected to support and personify in his or her daily life. Your submission of an application for employment indicates your acceptance and affirmation of this statement. In the on-line application, each applicant is asked to write a personal statement describing his or her Christian beliefs and practice.

Houston Baptist University is an independent, private Christian liberal arts institution with a diverse student body and access to all the cultural advantages of one of the largest metropolitan centers in the country. For more information about the University and the School of Business, visit www.hbu.edu.

To be considered, interested candidates should submit the [Application for Academic Appointment](#).

Direct questions about this position to Dr. Mohan Kuruvilla at mkuruvilla@hbu.edu.

Disclaimer

Background checks are performed on every new hire. If your application is selected to continue with the interviewing process you will be required to submit a Background Check form. If you decline, your application may be denied. By proceeding with the online application you understand and accept this process.